

Annual Report 2022

BISHAN HOME FOR THE INTELLECTUALLY DISABLED



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Bishan Home for the Intellectually Disabled

Society Registration No:

2045/2007

Institution of Public Character (IPC) Number:

IPC000210

Charity Registration Number:

T07SS0102D

Unique Entity Number:

T07SS0102D

PROFILE



Bishan Home was declared open by then Deputy Prime Minister Lee Hsien Loong on 25th September 1999 and started operations the following month. The Home is a joint effort between the Ministry of Social and Family Development (MSF) and Bible-Presbyterian Welfare Services.

When Bishan Home first started, the Home was registered under the Bible Presbyterian Welfare Services umbrella. In 2007 the Home was registered as a separate Society and obtained Charity and Institution of Public Character (IPC) status in its own right. Bishan Home is also a member of the National Council of Social Services. From an initial population of slightly over 20 residents, the Home is now near full capacity of 126 residents. In addition to our residential program, the Home also runs a Day Activity Centre (DAC).

The Home introduced its DAC program in 1999 as a social service in response to appeals from desperate parents in the surrounding neighborhood for such a program. Initially, the program did not receive any government funding. It was only in 2005 that the Home applied to National Council of Social Services (NCSS) to fund both the DAC Program and its expansion. Expansion works to the DAC were completed in 2007 and as of 2022 the DAC has 24 clients.

ABOUT US

OUR VISION

To make Bishan Home the Home of choice in providing outstanding holistic and compassionate Christian care in a conducive family environment that is reassuring and encouraging

OUR MISSION

To shower Christian love in a wholesome Christian environment to enable the intellectually disabled residents and Day Activity Centre clients in Bishan Home to receive compassionate Christian care and to lead a quality life to the maximum of their capabilities.

OUR QUALITY STATEMENT

Through continual improvement, Bishan Home strives to provide holistic care and to develop the life skills of our residents and Day Activity Centre clients in order for them to lead meaningful lives.

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CHAIRMAN'S MESSAGE



Getting back to normal

Three years. Three years of living with COVID-19. Three years of masks, lockdowns and testing. When the pandemic broke, there was uncertainty and concerns about how this new virus would affect us, compounded by how fast different variants evolved, from different parts of the world.

When Singapore began its series of lockdown, many were caught by surprise at the scale and extent of the circuit breakers. Normal things such as food or toilet paper, these became commodities that people rushed to grab. Even traveling to buy food or groceries became an exception rather than the norm as the circuit breakers wore on.

In the past three years, norms have changed as well- we've all become accustomed to wearing masks stepping out of our homes. We've learnt how to test ourselves with an ART test kit. Working from home became normal. Restrictions on who we would meet, and where we could go, a once un-thought of scenario, came into effect as Singapore underwent a period of semi-isolation through the various circuit breakers.

Yet, life goes on. With God's grace and mercy, the Home has been able to take all that and so much more in our stride on the road to the "new normal"; resilience, in the face of adversity. It is this resilience that I want to recognise and celebrate, the resilience of not just the staff, but of the residents of Bishan Home in weathering whatever the pandemic brought. I also want to recognise the many volunteers and community partners that continued to support the Home during these tough times.

For the Home, our staff really made the difference in the lives of our residents during those tough times. Indeed, with travel between many countries halted during the first two years of the pandemic, many foreign staff could not return home. And though they were away from their families during this period, even when staff movement were severely curtailed due to the circuit breakers, they never lost their enthusiasm and love for taking care of our residents. I salute their courage and dedication.

The Home was also blessed by many community partners and volunteers. During the pandemic, our community partners and volunteers faced many restrictions in arranging activities for our residents. However, they continued to provide a valuable outlet for our residents whose movements were curtailed by government guidelines. With these restriction now being slowly lifted, we look forward to many fun interactions between them and our residents.

As the new normal beckons, we've already seen the lifting of some restrictions as Singapore moves towards living with the COVID-19 virus. We have learnt many lessons; and are in a better prepared state to meet the challenges of a pandemic. However, the Home will continue to cleave to a stricter standard, not only to protect our residents, but to ensure they are taken care of in the best way possible. Together with our staff, volunteers and community partners, we will strive to make Bishan Home a place where our residents can be the best they can be, and live as independent a life as possible.

We face many challenges ahead. As the residents age and inflation continues to bite into our operational costs, we will have to work hard and smart to ride these times.

Going forward, we are excited with the digitalisation phase of Home, as we look to improve our productivity. We will also scale up other technological offerings in the workplace to improve the lives of our residents.

We look forward to working with our partners, SG Enable and NCSS, to improve our programmes to enhance the quality of the residents' lives. The Home would like to thank our partners for their generous support over the years as we serve our challenged residents and to share this common space meaningfully.

May the Grace and Mercies of God be with us as we journey through another year.

NURSING/CAREGIVING

Admissions and Discharges

- (a) Admission of Residents for the year (ADH): 0
- (b) Admission of Clients for the year (DAC): 0

- (a) Discharges for the year (ADH): 1+1 deceased
- (b) Discharges for the year (DAC): 0

Covid Vaccination

Staff: 100% for the primary dose and 97.26% for the 1st booster dose. Several staff have taken the 2nd booster dose.

Residents: 100% for the primary dose and 93.55% for the 1st booster dose. Another 25% took the 2nd booster dose.

DAC staff: 100% for the primary dose and 1st booster dose.

DAC clients: 91.6% for the primary dose and 1st booster dose.



MOH MVT came in to administer booster Covid-19 vaccines to Residents

NURSING/CAREGIVING

On-going Residents' Activities

(i) Craft Therapy / Social Gifting

Aim of the Craft Therapy is to empower our residents to be “craft-entrepreneur from recipient to giver. 15 selected residents participated in this program whereby they were taught to do some craftwork and displayed online for sale to attract buyers. It received overwhelming response from the public.

(ii) Fingers Play – Puppetry

20 selected residents participated in this program. We aim for residents to improve on social interactive skills, make a puppet, manipulate a puppet.

(iii) Activities of Daily Living (ADL) Skills Training

Clients and Residents go through lessons on hand hygiene. Practise good personal hygiene toileting habits.

During the covid year, clients and residents received individualized coaching from the training officer as social distancing and strict zoning was observed.

(iv) Social Living Skills

Clients and Residents are taught on basic safe management measures, like no hand-shaking, hugging to prevent/reduce any possible transmission of covid-19 virus.



Frequent handwashing is always emphasized and teaching residents how to do daily proper Handwashing is part of the training activity.



Training Officer teaching a DAC client on Personal Hygiene. Use of tissue paper is reinforced followed by washing of hands with soap and water.

NURSING/CAREGIVING



Residents continue to be engaged in a range of activities from table-top tasks coloring, puzzles, computer/iPad educational games, food preparation classes.



Resident individual exercise



Residents' Group Activity to promote bonding



Puppetry class that interests the Residents much

NURSING/CAREGIVING

Residents maintain contact with Next-of-Kin during Covid

Video-calls are arranged for those residents whose families are not convenient to visit during Covid.

Families are encouraged to bring in food items for the Residents when the Home was in “lock-down” mode during active covid clusters.



Staff Training

(i) The Standard First Aid + AED Refresher Training course is on-going to ensure that staff are equipped with the knowledge and confidence to handle any emergency situation. Training was interrupted on few occasions when the Home was not encouraged to do physical training onsite.

(ii) Our in-house staff trainer held orientation sessions with the newly-joined caregivers/nursing aides. Staff Trainer also held training for them, introducing to them the Standard Operating Procedures in Operations.



Direct caregiver and nursing team undergo CPR+AED certification course to equip themselves with the life-saving knowledge

NURSING/CAREGIVING

Staff were encouraged to attend Webinars and online training sessions to upgrade themselves. Webinars on Infection Control Measures, donning of PPE, Environment Cleaning are highly recommended.

Medical Care for Residents

- (i) Telemedicine Clinics with IMH psychiatrists to manage the Residents' behavioural issues and psychotic conditions.
- (ii) Video-consultation with Polyclinic Doctors to manage the Residents' medical conditions.
- (iii) Phone consultation with specialist doctors in the hospitals for Residents with stable medical or neurological conditions.
- (iv) Tele-consultation with GPs at clinics help to reduce exposure of the residents into the community during the peak covid period.
- (v) Tele-consultation with volunteer doctors help the Residents receive early and prompt treatment.

Management of Challenging Behaviours of Residents and Clients

Amongst other behaviour management measures, it is important to create a conducive, calm environment for them. With soothing music, this soothes their nerves and reduce their anxiety level.



A calm environment with background soothing music helps to promote good sleep for the residents

NURSING/CAREGIVING

Fun times and Leisure for the Residents and Clients in the Year



Christmas 2021 where social distancing is to be observed even in zones



The Neighbourhoods are decorated with life-sized inflatable balloon, Christmas trees and Christmas lightings to liven up the Christmas spirit.



Staff dressed up to celebrate CNY and to entertain and cheer up the Residents



SOCIAL WORK

The Covid-19 pandemic has not ended yet and we are still very much ravaged by this ongoing pandemic. It had also compounded pre-existing stressors and brought new forms of challenges to our institutional setup. Until there is an effective vaccine or treatment, everyone remains at risk. We all need to work together to protect ourselves and others.

For the well-being of our residents here, Bishan Home has improvised a few changes of allowing our residents to exercise more freedom while following strict guidelines mandated by the Ministry. As such, visitations are allowed by appointments and residents are allowed to go for home leave subjected to approval on a case-by-case basis. Despite all the negative discourse surrounding this pandemic, we are armed with a new level of preparedness and resilience to face the virus when it comes again.

1) VWOTS Transport Subsidies

The VWO Transport Subsidies aims to benefit PWDs attending our Day Activity Centre. Transport subsidies for 17 DAC clients were processed on a monthly basis.

2) CHAS Cards

CHAS cards help to ease part of the medical expenses incurred with medical follow-up at GPs. To date, a total of 100 CHAS cards (blue and orange) has been successfully processed.

3) Medical Fee Exemption Card (MFEC)

Staff from Social Work Office also assisted families with Medical Fee Exemption Card (MFEC) applications. To date, we have a total of 108 residents with MFEC cards. 17 residents do not meet the criteria of MFEC application.

4) New referrals from SG Enable

SG Enable had clarified that our capacity for residential stands at 126 residents.

Social Work Team administered 5 new referrals for residential placement, out of which 3 were assessed to be suitable for admission. 1 new referral was received for DAC placement, but family decided on residential placement instead.

During this period, there were no discharges cases from residential service and Day Activity service.

SOCIAL WORK

5) Satisfaction Survey

A total of 125 Residential satisfaction survey were sent out to all 125 resident's family. We have received a total of 55 responses. The overall score of the whole survey is 4.33 which is between "Excellent" and "Good" range. Thus, the collated feedback indicated that our caregivers are generally satisfied with our service at BHID.

A total of 24 DAC satisfaction survey were sent out to all 24 DAC client's family. We have received a total of 24 responses. The overall score of the whole survey is 4.00 which is between "Excellent" and "Good" range. Thus, the collated feedback indicated that our caregivers are generally satisfied with our service at BHID.

6) Voice/Video Calls Support with families and volunteers

The Social Work Team attempted to reach out to as many family members/caregivers as possible via phone call/video support. This allowed the family members / caregivers to interact with the residents via video and voice call.

A small group of selected residents are always looking forward to the weekly video calls with the church volunteers too! Though it was just a short 30 minutes video calls, it has definitely brightened the day of our residents.

These video call sessions has certainly provided a much-needed respite for our residents, having being deprived of their interaction with volunteers for more than a year. It also offers our residents a glimpse of their previous pre-COVID 19 schedule whereby interactions with volunteers were so common. We were grateful to be blessed with such passionate and accommodating church volunteers who never failed to show up for the weekly video call sessions. Their spirit of compassion has certainly made a difference to the lives of our residents here at Bishan Home.



From FY21/22, SW staff co-ordinated **231 sessions** of video calls with the church volunteers and family members/caregivers.

COMMUNITY PARTNERSHIP

We are grateful for the strong relationship built with our community partners over the years, from volunteers to donors, from individuals to schools and corporations. It is heart-warming to see volunteers and donors becoming our long-time supporters. They are our key supporting pillars to provide mental and emotional well-being to our residents and DAC clients, enhancing their overall quality of life here.

Despite the outbreak of the Covid-19 pandemic, our pool of individual and corporate donors continue to be very supportive of Bishan Home. They sought alternative ways of supporting us through donating the much-needed face masks, hand sanitizers, and health supplements for our clients and staff.

As we navigate through FY21/22 with COVID-19 continuing to loom and cast shadows over us, our community partners managed to shine even brighter and support us in many ways. Volunteer hairstylists continue to provide regular haircuts for our residents. Ad hoc and regular volunteers continue to interact with our residents virtually and in-person.

With Singapore becoming more COVID-resilient and further easing of community Safe Management Measures (SMM), there is a positive outlook for the upcoming months ahead to spread a wider net in engaging with the community for us to continue to raise awareness and promote inclusivity on people with intellectual disabilities.

I. Virtual volunteering session with Hampton Pre-School (3 ZOOM sessions)

Upon the request of Hampton pre-school, we prepared a PowerPoint slide presentation in educating the young children about people with intellectual disabilities (PWIDs). The PowerPoint slides were specifically tailored to suit their understanding and purposefully deliver the message of practicing empathy towards PWIDs.

Our hearts were heartened to see the efforts contributed by the Hampton pre-school children in coordinating a short dance clip for our Bishan Home residents. The short clip is complimented by a familiar nostalgic song. What a Wonderful World, which further piqued the interest of our residents.

As it was a simple and short clip, our residents were able to keep up with the moves and the rhythm of it. They enthusiastically followed the coordinated movements and sang along with the lyrics gleefully. Beside that, we are also touched to receive these cute heart-warming handmade cards from the children which the residents posed happily with.

COMMUNITY PARTNERSHIP



NB 3 residents enjoying the session



Hampton pre-school children performing the short clip

II. Virtual volunteering session with Fairprice (2 ZOOM sessions)

Date: 3 September 2021

Venue: BHID-Conference Room

Fairprice presented Bishan Home with an opportunity to engage our residents in the meaningful activity of re-using paper bags into tissue holders. Even though due to existing restriction of no physical volunteering could be held, the participating Fairprice staff exhibited much enthusiasm to demonstrate the instructions in clear simple steps with much patience.

Upon completion of the tissue boxes, we can see wide smiles being etched on the faces of our residents as they proudly held up their products to show us their completed work. Throughout the session, our residents were also showered with compliments and encouragement that kept them going. The completed tissue boxes were distributed across Bishan Home where our staff and residents got to enjoy their end products.

Fairprice also sponsored many yummy snacks for our residents which certainly served as a mood booster for our residents. All in all, we are glad to be part of this meaningful yet engaging event. Most importantly, our residents enjoyed this session thoroughly.



COMMUNITY PARTNERSHIP

III. BHID 23rd Anniversary

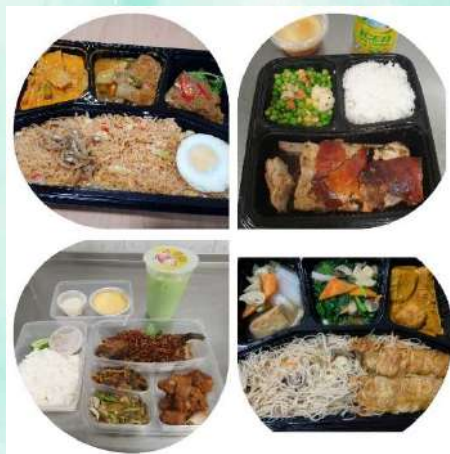
Date: 28 October 2021

During our BHID 23rd anniversary, our residents harvested saga seeds from our garden and crafted it into a magnetic souvenir as a thanksgiving gift to our volunteers and donors. Residents utilised the saga seeds to form Bishan Home initials as “BH” and decorated the rest of it with different colourful seeds. Our residents were proud of their achievements in successfully completing around 80 pieces of souvenirs, each crafted with their own uniqueness.

The theme of our anniversary T-shirt this year reflect the united spirit of Bishan Home’s staff working together tirelessly in safe-guarding the well-being of our residents from the ongoing Covid-19 pandemic. This theme was complimented by a grey background which is supposedly the representative colour of the year 2021 symbolising resilience, serenity and steadiness.

A festive occasion definitely has to be accompanied with delicious food. Our anniversary lunch this year is being catered by Chili Manis. There were a variety of choices from Peranakan bento set to vegetarian bento set. Due to the ongoing safe distancing measures, we cannot enjoy our meal together. However, our staff’s spirits are lifted up by the delicious bento set with their face brimming with smiles.

This year’s anniversary serve as a reflection on how much our daily operations has changed. The optimism and resilience of our staff certainly serve as a strong pillar in keeping Bishan Home going.



COMMUNITY PARTNERSHIP

IV. Purple Parade 2021

Date: 30 October 2021

THE PURPLE PARADE is a unifying national platform to promote awareness and celebrate abilities of Persons with Disabilities. The core of The Purple Parade movement is to ensure that Person with Disabilities are included in the main chapter of Singapore's growth and have equal access to education, employment, transport and social networks.

We were glad and honoured to be part of the meaningful movement in 2021 once again. Due to COVID-19, The Purple Parade Concert 2021 were held online and our residents could enjoy the concert in Bishan Home. During this day, all our residents and staff were in all shades of purple.

Our resident Steve participated in the Purple Parade by doing up a lovely painting to support this event. Some of our residents also got themselves involved by folding purple hearts, and a short video to support Purple Parade too.



V. Christmas Virtual Volunteering

Date: 13, 14, 15 & 16 December 2021

Venue: BHID-Conference Room

Christmas 2021 had been brightened by a team of dedicated volunteers who had painstakingly made much efforts to ensure that our residents were engaged in a 4-days virtual volunteer sessions.

COMMUNITY PARTNERSHIP

Key volunteer Pamela and her group of volunteers made small modification to the games based on the capabilities of our residents. Each session was being divided into 5 segments: guess-the-picture, bingo, pass the presents, Christmas songs appreciation and snowman craft making.

All activities were well-planned and it was visible that the residents' capabilities were taken into consideration. Though the activities were carried out via Zoom, the volunteers expressed much enthusiasm through their interaction with the residents.

The residents enjoyed and appreciated the different activities being carried out. These sessions had certainly uplifted the mood of our residents with all of them smiling happily when the session ended.



VI. Collaboration with Zion Bishan BP Church

- Monthly Birthday Celebrations for caregiving staff
- Buddy Video Call Session – 5 residents
- Catered meals for residents
- Catered meals for caregiving staff

We are thankful to Pastor Alby for initiating this collaboration with the various church AG groups. In general, whenever there are food sponsors, usually donors would prefer to sponsor for our residents only. As such, Pastor Alby would explore with his various AG groups to sponsor special food for our caregiving staff to boost their morale. It is certainly not an easy task to look after the well-being of our residents with special needs.

COMMUNITY PARTNERSHIP

On Christmas eve 2021, Pastor Alby and his group of volunteers conducted a Concert-By-The-Fence, a musical session for our residents “over-the-fence” literally! Given the current covid restrictions, volunteers are not allowed to enter Bishan Home premise. With this special arrangement, safety measures were adhered to, and most importantly, residents get to immerse themselves with Christmas mood!



On Christmas Day 2021, all our residents and staff were treated to festive bento boxes from the generous sponsors from AG28 of Zion Bishan BP Church. The unwavering support from the various AG groups certainly motivated all of us to continue with the work we do.



VII. Virtual Volunteering Session with NUS CSC

Date: 8 Jan 2022

Venue: BHID-Conference Room

National University of Singapore Community Service Club (NUS CSC) is a student-led organization from NUS with numerous projects and programmes to allow NUS undergraduates to volunteer and serve the community. CSC Day, in particular, is an annual event organized by NUS CSC that aims to bring together 3 different sectors of beneficiaries (elderly, children/youth and PWID) through fun activities.

COMMUNITY PARTNERSHIP

Through this special online event, some of our residents got to enjoy interacting with volunteers from NUS CSC through simple ice-breaking activity, “Bunny” making and guessing games. During the Combined-Sector segment, our residents got a chance to interact with an elderly from some other organization too.

As part of the collaboration, gifts were exchanged with other organizations, and we were also blessed with many goodies bags from NUS CSC. We were all very touched and thankful to be part of this meaningful collaboration once again in 2022.



VIII. Food Sponsorship

During this period of time with certain ongoing restrictions, food sponsorship has definitely played an essential role in alleviating the mental fatigue and uplifting the mood of our staff and residents here.

It is heartening to see that past volunteers and sponsors continue to support Bishan Home via food sponsorship. There is also a significant increase in number of food sponsorship from the awareness raised through social media and through word of mouth.

For FY21/22, we have a total of **141 food sponsorship**. Food sponsorships included bento boxes, burgers, noodles, cakes and even salmon rice bowls.



DONORS

Individual	
No.	Name
1	Abigail Low Xiu Jun
2	Andy Kwek
3	Bharat Tumuluru
4	Chan Wai Fen
5	Chew Kean Lim
6	Gayal Karunasena
7	Goh Tock Yong
8	Goh Yu Fan
9	Jayne B. Ciencia
10	Koh Meng Keong
11	Kuo Porhatai Changyawa
12	Kwek Wei Lun, Calvin
13	Kwek Zhi An
14	Kwon Jeoung-A
15	Lee Tiow Yong
16	Lim Hong Wei
17	Lim Kee Sian
18	Lim Wei Chong
19	Lin Kim Gek
20	Lin Simin
21	Loo Kuen Feng
22	Low Gek Kim
23	Ma Jiaying
24	Mahendran s/o Minisamy
25	Marshall Lee Ye
26	Mirabel Renato Lopez
27	Neo Chew Por
28	Ng Poh Hwee
29	Pearline Lim
30	Peck Wei Lin
31	Sng Han Heng
32	Soh Chee King
33	Suresh H Punjabi
34	Toh Eng Tiah
35	Zhang Aidong

Organisation	
No.	Name
1	Rhapsody Concept Pte Ltd
2	The Lian Family
3	Tong Seng Produce Pte Ltd

GOVERNANCE DISCLOSURE

Governance

Bishan Home for the Intellectually Disabled is governed by a committee, whose members are elected according to the Society's constitution. None of the Board members held staff appointments.

Board Committees and Meetings

Date of Board meetings from April 2021 to Mar 2022

- 08 April 2021
- 23 September 2021
- 23 March 2022

S/No	Name	Position	No of Meetings	No of Meetings attended
1	Mr Lau Wah Ming	Honorary Chairman	3	3
2	Ms Angelina Chua Siang Kee	Honorary Vice Chairman	3	3
3	Mr Loh Mun Fei	Honorary Secretary	3	3
4	Mr Poh Lye Heng	Honorary Treasurer	3	3
5	Mr Foo Say Chiang	Honorary Assistant Treasurer	3	3
6	Dr Yang Sik Horng	Honorary Director	3	3
7	Mr Sunil Gladson Peter	Honorary Director	3	3
8	Dr Goh Boon Cher	Honorary Director	3	1
9	Dr Kok Moo Ling	Honorary Director	3	1
10	Rev Dr Alby Yip (from 23 Sep 2021)	Honorary Director	3	2

Conflict of Interest

All Board Members and Staff Members of Bishan Home are required to read and understand the Conflict of Interest Policy set by the Home, and are to acknowledge that they understood the policy, and that he/she will fully disclose to the Board any relationships, interests, or holdings that may result in a potential conflict of interest.

If a situation where a conflict of interest arises between the Home and himself/herself, the Board or Staff member with the conflict of interest is required to make a disclosure. He/she will be excluded from any discussion or decision making pertaining to this matter.

Disclosure and Transparency

All board members receive no remuneration for their services as their appointment are honorary.

In addition, there is no paid staff who are close members of the family of the Executive Head or Board members who receive more than S\$50,000 during the year.

GOVERNANCE DISCLOSURE

Governance Evaluation Checklist (Enhanced Tier)

Code Compliance for the period from 1 April 2021 to 31 March 2022

S/No	Code Guideline	Code ID	Response	Explanation
Board Governance				
1	Induction and orientation are provided to incoming Board members on joining the Board.	1.1.2	Complied	
	Are there Board members holding staff* appointments?		No	
2	Staff* does not chair the Board and does not comprise more than one-third of the Board.	1.1.3	-	
3	There are written job descriptions for their executive functions and operational duties which are distinct from their Board roles.	1.15	-	
4	There is a maximum limit of four consecutive years for the Treasurer position (or equivalent, e.g. Finance Committee Chairman or person on Board responsible for overseeing the finances of the charity). Should the charity not have an appointed Board member, It will be taken that the Chairman oversees the finances.	1.1.7	Complied	
5	All Board members submit themselves for re-nomination and re-appointment, at least once every three years.	1.1.8	Complied	
6	The Board conducts self-evaluation to assess its performance and effectiveness once during its term of every 3 years, whichever is shorter.	1.1.12	Complied	
	Are there Board member(s) who have served for more than 10 consecutive years?		Yes	
7	The charity discloses in its annual report the reasons for retaining Board member(s) who has served for more than 10 consecutive years.	1.1.13	Not Complied	We are still in the process of looking for candidates to replace those who have served more than 10 years. Due to Covid, in person meetings has been a challenge. We are hopeful that we can progress on this issue next financial year.
8	There are documented terms of reference for the Board and each of its Board committees.	1.2.1	Complied	
Conflict of Interest				
9	There are documented procedures for Board members and staff to declare actual or potential conflicts of interest to the Board.	2.1	Complied	
10	Board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied	
Strategic Planning				
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the activities are in line with its objectives.	3.2.2	Complied	

GOVERNANCE DISCLOSURE

Human Resources and Volunteer* Management

12	The Board approves documented human resources policies for staff.	5.1	Complied	
13	There is a documented Code of Conduct for Board members, staff* and volunteers* (where applicable) which is approved by the Board	5.3	Complied	
14	There are processes for regular supervision, appraisal and professional development of staff*	5.5	Complied	
	Are there volunteers* serving in the charity?		Yes	
15	There are volunteers* management policies in place for volunteers*.	5.7	Complied	

Financial Management and Internal Controls

16	There is a documented policy to seek Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of its core charitable programmes.	6.1.1	Complied	
17	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied	
18	The Board ensures reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied	
19	The Board ensures that there is a process to identify, regularly monitor and review the charity's key risks.	6.1.4	Complied	
20	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure.	6.2.1	Complied	
	Does the charity invest its reserves, including fixed deposits?		Yes	
21	The charity has a documented investment policy approved by the Board.	6.4.3	Complied	

Fundraising Practices

	Did the charity receive cash donations (solicited or unsolicited) during the year?		Yes	
22	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity.	7.2.2	Complied	
	Did the charity receive donations-in-kind during the year?		Yes	
23	All donations-in-kind received are properly recorded and accounted for by the charity	7.2.3	Complied	

GOVERNANCE DISCLOSURE

Disclosure and Transparency

24	The charity discloses in its annual report: i. Number of Board meetings in the year; and ii. individual Board member's attendance.	8.2	Complied	
	Are Board members remunerated for their Board services?		No	
25	No Board member is involved in setting his or her own remuneration.	2.2	-	
26	The charity discloses the exact remuneration and benefits received by each Board member in its annual report. OR The charity discloses that no Board members are remunerated	8.3	-	
	Does the charity employ paid staff?		Yes	
27	No staff is involved in setting his or her own remuneration.	2.2	Complied	
28	The charity discloses in its annual report: (i) the total annual remuneration (including any remuneration received in its subsidiaries), for each its three highest paid staff*, who each receives remuneration exceeding \$100,000, in bands of \$100,000; and ii) if any of the 3 highest paid staff* also serves on the Board of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its staff* receives more than \$100,000 in annual remuneration each	8.5	Complied	
29	The charity discloses the number of paid staff* who are close members of the family* of the Executive Head or Board Members, who each receives remuneration exceeding \$50,000 during the year, in bands of \$100,000. Or The charity discloses that there is no paid staff* who are closed members of the family*or the Executive Head or Board Member, who receives more than \$50,000 during the year.	8.5	Complied	
Public Image				
30	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied	

**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)**

**AUDITED FINANCIAL STATEMENTS AND
OTHER INFORMATION
FOR THE FINANCIAL YEAR ENDED 31 MARCH 2022**

RD/CYS/KOH

**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)**

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**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)**

GENERAL INFORMATION

BOARD OF DIRECTORS

Name	Position on Board
Lau Wah Ming	Honorary Chairman
Angelina Chua Siang Kee	Honorary Vice-Chairman
Loh Mun Fei	Honorary Secretary
Poh Lye Heng	Honorary Treasurer
Foo Say Chiang	Honorary Assistant Treasurer
Dr Yang Sik Horng	Honorary Director
Sunil Gladson Peter	Honorary Director
Dr Goh Boon Cher	Honorary Director
Dr Kok Moo Ling	Honorary Director
Yip Kong Fai	Honorary Director

REGISTERED OFFICE

6 Bishan Street 13
Singapore 579798

AUDITOR

Kreston David Yeung PAC

BANKERS

DBS Bank Ltd
Hong Leong Finance Limited
Oversea-Chinese Banking Corporation Limited
United Overseas Bank Limited

**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)**

STATEMENT BY THE BOARD OF DIRECTORS

In the opinion of the Board of Directors of Bishan Home for The Intellectually Disabled (the "Home"),


- (a) the accompanying financial statement of the Home are drawn up in accordance with the provisions of the Societies Act 1966 (the "Societies Act"), the Charities Act 1994 and other relevant regulations (the "Charities Act and Regulations") and Financial Reporting Standards (the "FRSs") in Singapore so as to present fairly, in all material respects, the state of affairs of the Home as at 31 March 2022 and the results, change in funds and cash flows of the Home for the financial year ended on that date; and
- (b) at the date of this statement, there are reasonable grounds to believe that the Home will be able to pay its debts as and when they fall due.

On behalf of the Board of Directors,



LAU WAH MING
Honorary Chairman

Singapore, **16 SEP 2022**



POH LYE HENG
Honorary Treasurer



INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BISHAN HOME FOR THE INTELLECTUALLY DISABLED (UEN: T07SS0102D)

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of Bishan Home for the Intellectually Disabled (the "Home"), which comprise the statement of financial position of the Home as at 31 March 2022, the statement of profit or loss and other comprehensive income, statement of changes in funds and statement of cash flows of the Home for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the provisions of the Societies Act 1966 (the "Societies Act"), the Charities Act 1994 and other relevant regulations (the "Charities Act and Regulations") and Financial Reporting Standards in Singapore ("FRSs") so as to present fairly, in all material respects, the state of affairs of the Home as at 31 March 2022 and the results, changes in funds and cash flows of the Home for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Home in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

Management is responsible for the other information. The other information comprises Statement by the Board of Directors set out on page 1 and general information, but does not include the financial statements and our auditor's report thereon. The Annual Report of the Home is expected to be made available to us after the date of this independent auditor's report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. When we read the Home's Annual Report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance and take appropriate actions in accordance with SSAs.



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BISHAN HOME FOR THE INTELLECTUALLY DISABLED (UEN: T07SS0102D)**
(Continued)

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of financial statements in accordance with the provisions of the Societies Act, Charities Act and Regulations and FRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Home's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Home or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Home's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Home's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BISHAN HOME FOR THE INTELLECTUALLY DISABLED (UEN: T07SS0102D)**
(Continued)

Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Home's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Home to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required to be kept by the Home have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- (a) the Home has not used the donation monies in accordance with the objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Home has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.

KRESTON DAVID YEUNG PAC
Public Accountants and
Chartered Accountants

Singapore, **16 SEP 2022**

KRESTON DAVID YEUNG PAC (UEN: 200717891W)

A public accounting corporation incorporated with limited liability and an independent member of the **Kreston Global** network
128A Tanjong Pagar Road, Singapore 088535
Tel: 6223 7979 Fax: 6222 7979

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF FINANCIAL POSITION

As at 31 March 2022

	Note	2022 S\$	2021 S\$
ASSETS			
Non-current assets			
Property, plant and equipment	3	2,826,437	3,203,543
Other investment	4	-	253,452
Right-of-use assets	5	121,562	67,867
Total non-current assets		2,947,999	3,524,862
Current assets			
Programme fees in arrears	6	3,861	7,531
Other receivables		227	3,263
Deposits		21,360	16,290
Prepayments		164,200	102,508
Government grant receivables	7	394,625	125,272
Cash and bank balances	8	13,201,417	11,819,711
Total current assets		13,785,690	12,074,575
Total assets		16,733,689	15,599,437
FUNDS AND LIABILITIES			
Funds			
<u>Unrestricted Fund</u>			
Accumulated general fund	9	237,174	237,174
<u>Restricted Funds</u>			
Accumulated general fund		11,899,798	10,620,609
Designated fund - Sinking fund	9	400,000	400,000
Deferred capital donations/grants	9	2,642,463	3,103,384
Deferred capital grant - CST	9	20,200	31,130
Friends of Dixie Tan Fund	9	298,824	307,095
Community silver trust	9	423,815	333,002
Total funds		15,922,274	15,032,394
Non-current liability			
Lease liabilities	10	57,537	38,032
Current liabilities			
Lease liabilities	10	65,056	30,918
Other payables	11	231,525	232,845
Government grant payables	7	183,916	-
Accrued operating expenses		182,756	172,198
Programme fees received in advance		9,795	11,870
Deposits received	12	80,830	81,180
Total current liabilities		753,878	529,011
Total liabilities		811,415	567,043
Total funds and liabilities		16,733,689	15,599,437

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
For the financial year ended 31 March 2022

		Unrestricted Fund	Restricted Funds					
			2022				2021	
		General Fund	Residential Home	Day Activity Centre	Total	Residential Home	Day Activity Centre	Total
	Note	S\$	S\$	S\$	S\$	S\$	S\$	S\$
Incoming resources								
Voluntary income								
Deferred capital donations/grants	9	-	460,921	-	460,921	484,924	-	484,924
Deferred capital grant - CST	9	-	10,930	-	10,930	31,625	-	31,625
Community silver trust	9	-	285,288	-	285,288	119,097	-	119,097
Donations received	13	-	166,383	-	166,383	160,699	-	160,699
Interest income	14	-	68,335	-	68,335	170,421	-	170,421
Incoming resources from charitable activities:								
Programme fees		-	309,761	-	309,761	314,154	-	314,154
Daycare collection		-	-	50,601	50,601	-	61,443	61,443
Government subvention grants		-	3,782,009	304,717	4,086,726	3,052,195	267,183	3,319,378
VWO Transport Subsidy		-	-	28,169	28,169	-	21,014	21,014
Transport income		-	-	17,633	17,633	-	13,892	13,892
Other government grants	15	-	89,306	-	89,306	437,343	-	437,343
Sundry income	16	-	38,492	5,399	43,891	29,423	4,095	33,518
Total incoming resources		-	5,211,425	406,519	5,617,944	4,799,881	367,627	5,167,508
Less: Total expenditure (Page 9)		-	(4,061,411)	(277,344)	(4,338,755)	(3,436,673)	(247,743)	(3,684,416)
Net surplus		-	1,150,014	129,175	1,279,189	1,363,208	119,884	1,483,092
Net (deficit)/surplus in other restricted funds								
Deferred capital donations/grants	9	-	-	-	(460,921)	-	-	(260,705)
Deferred capital grant- CST	9	-	-	-	(10,930)	-	-	(31,625)
Friends of Dixie Tan Fund	9	-	-	-	(8,271)	-	-	3,970
Community Silver Trust	9	-	-	-	90,813	-	-	456,772
Total (deficit)/surplus in other restricted funds		-	-	-	(389,309)	-	-	168,412
Net surplus for the year		-	1,150,014	129,175	889,880	1,363,208	119,884	1,651,504

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
For the financial year ended 31 March 2022

	Note	Unrestricted Fund	Restricted Funds					
		General Fund	Residential Home	Day Activity Centre	2022	Residential Home	Day Activity Centre	2021
					Total			Total
		S\$	S\$	S\$	S\$	S\$	S\$	S\$
Charitable activities expenses:								
Activities and outings		-	4,871	515	5,386	12,105	4	12,109
Food and marketing		-	203,339	8,143	211,482	175,555	6,981	182,536
Information technology		-	3,592	91	3,683	4,398	49	4,447
Miscellaneous expenses		-	1,689	148	1,837	1,450	166	1,616
Nursing supplies and medical services		-	71,465	2,446	73,911	77,215	2,122	79,337
Staff costs	18	-	2,085,428	160,439	2,245,867	1,663,498	139,861	1,803,359
Transportation		-	7,109	14,839	21,948	4,767	10,964	15,731
Total charitable activities expenses		-	2,377,493	186,621	2,564,114	1,938,988	160,147	2,099,135
Governance costs								
Auditors' remuneration		-	8,047	2,155	10,202	7,387	2,500	9,887
Depreciation of property, plant and equipment		-	547,964	-	547,964	579,529	-	579,529
General maintenance		-	79,846	8,872	88,718	69,847	7,761	77,608
Insurance		-	36,082	2,733	38,815	29,351	2,315	31,666
Other professional fees		-	79,819	-	79,819	84,296	-	84,296
Registration fees		-	476	-	476	-	-	-
Property maintenance		-	17,693	1,936	19,629	1,687	64	1,751
Staff costs	18	-	599,337	62,233	661,570	482,811	49,863	532,674
Telecommunication		-	6,220	1,132	7,352	7,036	693	7,729
Utilities		-	202,907	-	202,907	150,750	19,538	170,288
Total governance costs		-	1,578,391	79,061	1,657,452	1,412,694	82,734	1,495,428
Balance carried forward		-	3,955,884	265,682	4,221,566	3,351,682	242,881	3,594,563

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
For the financial year ended 31 March 2022

	Note	Unrestricted Fund	Restricted Funds				
		General Fund	Residential Home	Day Activity Centre	<u>2022</u>	Residential Home	Day Activity Centre
					Total		Total
		S\$	S\$	S\$	S\$	S\$	S\$
Balance brought forward		-	3,955,884	265,682	4,221,566	3,351,682	242,881
Other operating and administration expenses							
Allowance for expected credit losses	6	-	14,094	882	14,976	14,280	2,265
Allowance of expected credit losses written back	6	-	(4,170)	-	(4,170)	(7,090)	-
Anniversary celebration		-	6,378	-	6,378	6,911	-
Bank charges		-	716	80	796	696	77
Depreciation of right-of-use assets	5	-	39,154	7,831	46,985	26,103	-
Financial assistance to resident		-	2,000	-	2,000	-	-
Mattresses and bed linen		-	4,384	-	4,384	1,380	-
Non-capitalised assets		-	23,325	185	23,510	18,558	698
Other operating expenses		-	826	-	826	6,389	-
Printing and stationery		-	7,356	817	8,173	7,010	780
Refreshment		-	1,949	-	1,949	2,345	-
Rental of equipment		-	5,713	1,106	6,819	5,429	1,042
		-	101,725	10,901	112,626	82,011	4,862
Finance expenses							
Interest expense on lease liabilities	10	-	3,802	761	4,563	2,980	-
Total expenditure		-	4,061,411	277,344	4,338,755	3,436,673	247,743

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF CHANGES IN FUNDS
For the year ended 31 March 2022

	Unrestricted Funds	<-----Restricted funds----->					
		<-----General fund----->					
	General Fund S\$	Residential Home S\$	Day Activity Centre S\$	Total General Fund S\$	Others Restricted funds S\$	Total Restricted Funds S\$	Total Funds S\$
Balance as at 01.04.2020	237,174	8,680,748	456,769	9,137,517	4,006,199	13,143,716	13,380,890
Net surplus for the year	-	1,363,208	119,884	1,483,092	168,412	1,651,504	1,651,504
Balance as at 31.03.2021/01.04.2021	237,174	10,043,956	576,653	10,620,609	4,174,611	14,795,220	15,032,394
Net surplus/(deficit) for the year	-	1,150,014	129,175	1,279,189	(389,309)	889,880	889,880
Balance as at 31.03.2022	237,174	11,193,970	705,828	11,899,798	3,785,302 (Note 9)	15,685,100 (Note 9)	15,922,274

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)

STATEMENT OF CASH FLOWS
For the year ended 31 March 2022

	Note	2022 S\$	2021 S\$
Cash flows from operating activities			
Surplus for the year		889,880	1,651,504
Adjustments for:-			
Allowance for expected credit losses		14,976	16,545
Allowance for expected credit losses written back		(4,170)	(7,090)
Fair value loss on quoted debt securities		3,452	-
Depreciation of property, plant and equipment		547,964	579,529
Depreciation of right-of-use assets		46,985	26,103
Interest expenses on lease liabilities		4,563	2,980
Interest income		(68,335)	(170,421)
Operating surplus before working fund changes		1,435,315	2,099,150
Changes in working fund:-			
Increase in other receivables		(340,215)	(106,891)
Increase in other payables		190,729	60,412
Net cash generated from operating activities		1,285,829	2,052,671
Cash flows from investing activities			
Purchase of property, plant and equipment		(170,858)	(127,963)
Proceeds received from maturity of quoted debt securities		250,000	-
Increase in long-term fixed deposits		(1,318,212)	(1,970,297)
Interest received		68,335	170,421
Net cash used in investing activities		(1,170,735)	(1,927,839)
Cash flows from financing activity			
Repayment of lease liabilities and lease interest		(51,600)	(28,000)
Net cash used in financing activity		(51,600)	(28,000)
Net increase in cash and cash equivalents		63,494	96,832
Cash and cash equivalents at beginning of year		1,916,511	1,819,679
Cash and cash equivalents at end of year	8	1,980,005	1,916,511

The notes set out on pages 12 to 36 form an integral part of and should be read in conjunction with this set of financial statements.

**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
(UEN: T07SS0102D)**

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. GENERAL

Bishan Home for the Intellectually Disabled (the “Home”) is registered under the Societies Act 1966 and Charities Act 1994. The Home has been registered as a charity under the Charities Act 1994, with effect since 1 August 2007. The Home has been granted the Institution of a Public Character (IPC) status until 30 June 2024.

The principal activities of the Home are to provide a place of residence and care for the intellectually disabled.

The registered office and principal place of operations of the Home is located at 6 Bishan Street 13, Singapore 579798.

The financial statements of the Home are presented in Singapore dollar (SGD or S\$).

2. SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Preparation

The financial statements of the Home have been prepared in accordance with the historical cost convention, except as disclosed in the accounting policies below, and are drawn up in accordance with the Singapore Financial Reporting Standards (“FRS”). They are in compliance with the provision of the Societies Act 1966 and the Charities Act 1994.

In the current financial year, the Home has adopted all the new and revised FRS and Interpretations of FRS (“INT FRS”) that are relevant to its operations and effective for the annual periods beginning on or after 1 April 2021. The adoptions of these new/revised FRSs and INT FRSs have no material effect on the financial statements.

b) Significant Accounting Estimates and Judgements

Estimates and assumptions concerning the future and judgements are made in the preparation of the financial statements. They affect the application of the Home’s accounting policies, reported amounts of assets, liabilities, income and expense and disclosures made. They are assessed on an on-going basis and are based on experience and relevant factors, including expectations of future events that are believed to be reasonable under the circumstances.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Significant Accounting Estimates and Judgements (Continued)

The critical accounting estimates and assumptions used and areas involving a high degree of judgement are described below.

Critical assumptions used and accounting estimates in applying accounting policies

Useful lives of property, plant and equipment and right-of-use assets

As described in Note 2(d), the Home reviews the estimated useful lives of property, plant and equipment and right-of-use assets at the end of each annual reporting period. The estimated useful lives reflect the management's estimation of the periods that the Home intends to derive future economic benefits from the use of the Home's property, plant and equipment and right-of-use asset. Changes in the expected level of usage and technological development could impact the economic useful lives and the residual values of these assets. Therefore, future depreciation charges could be revised.

The carrying amounts of property, plant and equipment and right-of-use assets at the end of the reporting period are disclosed in Note 3 and Note 4 respectively to the financial statements.

Critical judgements made in applying accounting policies

In the process of applying the entity's accounting policies, management had made the following judgements that have the most significant effect on the amounts recognised in the financial statements.

Impairment of property, plant and equipment and right-of-use assets

The Home assesses annually whether property, plant and equipment and right-of-use assets have any indication of impairment in accordance with the accounting policy. The recoverable amounts of property, plant and equipment and right-of-use assets have been determined based on value-in-use calculations. These calculations require the use of judgement and estimates.

Allowance for expected credit losses on financial assets at amortised costs

The Home assesses the expected credit losses associated with its financial assets carried at amortised cost on a forward looking basis. The methodology applied depends on whether there had been a significant increase in credit risk. The Home considers significant increase in credit risk as a material deterioration on the counterparty's rating and the counterparty is unlikely to pay its obligations to the Home in full.

The assessment of the correlation between historical observed default rates, forecast economic conditions and expected credit losses (ECLs) is a significant estimate. The amount of ECLs is sensitive to changes in circumstances and of forecast economic conditions. The Home's historical credit loss experience and forecast of economic conditions may also not be representative of actual default in the future.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

c) Property, Plant and Equipment

All items of property, plant and equipment are initially recorded at cost. The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits associated with the item will flow to the Home and the cost of the item can be measured reliably.

Subsequent to initial recognition, property, plant and equipment are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is calculated on a straight-line method so as to write off the costs over the estimated useful lives of property, plant and equipment as follows: -

Leasehold property	30 years
Motor vehicles	10 years
Computers	3 years
Equipment	5 years
Furniture and fittings	5 – 10 years
Renovation	10 years
Herbs and spice garden	5 years

The carrying values of property, plant and equipment are reviewed for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable.

The residual values, useful lives and depreciation method are reviewed at each financial year-end, and adjusted prospectively, if appropriate.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. Any gain or loss arising on derecognition of the asset is included in profit or loss in the year the asset is derecognised.

d) Impairment of Non-Financial Assets

The Home assesses at the end of each reporting period whether there is any indication that an asset may be impaired. If any indication exists, or when an annual impairment assessment for an asset is required, the Home makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's or cash-generating unit's fair value less costs of disposal and its value in use and is determined for an individual asset, unless the asset does not generate cash inflows that are largely independent of those from other assets or group of assets. When the carrying amount of an asset or cash-generating unit exceeds its recoverable amount, the asset is considered impaired and is written down to its recoverable amount.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

d) Impairment of Non-Financial Assets (Continued)

Impairment losses are recognised in profit or loss.

A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such reversal is recognised in profit or loss.

e) Financial Instruments

i) Financial Assets

Initial recognition and measurement

Financial assets are recognised on the statement of financial position when, and only when, the Home becomes a party to the contractual provisions of the financial instrument.

At initial recognition, the Home measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss (FVPL), transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at FVPL are expensed in profit or loss.

Programme fee and other receivables are measured at the amount of consideration to which the Home expects to be entitled in exchange for transferring promised goods and services to a customer, excluding amount collected on behalf of third party, if the receivables do not contain a significant financing component at initial recognition.

Subsequent measurement

Subsequent measurement of debt instrument depends on the financial asset's contractual cash flow characteristics and the Home's operation model for managing them. The Home only has debt instruments at amortised cost.

Amortised cost

Financial assets that are held for the collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Financial assets are measured at amortised cost using the effective interest method, less impairment. Gains or losses are recognised in profit or loss when the assets are derecognised or impaired, and through the amortisation process.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) Financial Instruments (Continued)

i) Financial Assets (Continued)

Derecognition

A financial asset is derecognised where the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received is recognised in profit or loss.

ii) Financial Liabilities

Initial recognition and measurement

Financial liabilities are recognised on the statement of financial position when, and only when, the Home becomes a party to the contractual provisions of the financial instrument. The Home determines the classification of its financial liabilities at initial recognition.

All financial liabilities are recognised initially at fair value, plus in the case of financial liabilities not at FVPL, directly attributable transaction costs.

Subsequent measurement

After initial recognition, financial liabilities are subsequently measured at amortised cost using the effective interest method. Gains and losses are recognised in profit or loss when the liabilities are derecognised, and through the amortisation process.

Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. On derecognition, the difference between the carrying amounts and the consideration paid is recognised in profit or loss.

f) Impairment of Financial Assets

The Home recognises an allowance for expected credit losses (ECL) for all debt instruments and financial guarantee contracts not held at fair value through profit or loss. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Home expects to receive, discounted at an approximation of the original effective interest rate. The expected cash flows will include cash flows from the sale of collateral held of other credit enhancement that are integral to the contractual term.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

f) Impairment of Financial Assets (Continued)

Financial assets carried at amortised cost

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12 months (a 12-months ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is recognised for credit losses expected over the remaining life of the exposure, irrespective of timing of the default (a lifetime ECL).

For programme fee and other receivables, the Home applies a simplified approach in calculating ECLs. Therefore, the Home does not track changes in credit risk, but instead recognises a loss allowance based on lifetime ECLs at the end of each reporting period. The Home has established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

The Home considers a financial asset in default when contractual payments are 90 days past due. However, in certain cases, the Home may also consider a financial asset to be in default when internal or external information indicates that the Home is unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Home. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

g) Cash and Cash Equivalents

Cash and cash equivalents are defined as cash in hand, cash at bank and short-term fixed deposits which form part of the Home's cash management that are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value.

h) Funds

The Home maintains both unrestricted and restricted funds.

Unrestricted funds are expendable at the discretion of the directors in furtherance of the Home's objects. If part of an unrestricted fund is earmarked for a particular object it may be designated as a separate fund. While the designation has an administrative purpose, it does not legally restrict the directors's discretion to apply the funds.

Restricted funds are subject to specific trust, which may be declared by the donor(s) or with their authority (e.g. in a public appeal) or created through legal process, but still maintain the wider objects of the Home.

**BISHAN HOME FOR THE INTELLECTUALLY DISABLED
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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Revenue Recognition

Revenue is measured based on the consideration to which the Home expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Revenue is recognised when the Home satisfies a performance obligation by transferring a promised good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of revenue recognised is the amount allocated to the satisfied performance obligation.

Revenue is recognised on the following basis:-

- (i) Income from programme fee which include the programme provided to residents, net of government subsidy, is recognised over time upon rendering of services.
- (ii) Donations are recognised when monies are received, except for committed donations that are recorded when there is certainty over the amount committed by the donors and over the timing of the receipt of the donations.
- (iii) Recurrent funds are taken up on accrual basis. Based on the funding principles, accruals are accounted for any over/under funding payable to/from the Government.
- (iv) Interest is recognised using the effective interest method.

j) Government Grant

Grants for the purchase of depreciable assets are taken to the deferred capital grant account at their fair value where there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. The deferred capital grant is recognised in profit or loss over the period necessary to match the depreciation of the assets purchased with the related grant. Grants for operating expenses are recognised in profit or loss over the period necessary to match them on a systematic basis to the costs that it was intended to compensate.

k) Key Management Personnel

Key management personnel of the Home are those persons having authority and responsibility for planning, directing and controlling the activities of the Home. The members of the Board of Directors, Head of Home, matron and accountant are considered as key management personnel.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

l) Employee Benefits

Defined Contribution Plans

As required by law, the Home makes contributions to the state pension scheme, the Central Provident Fund (CPF). CPF contributions are recognised as compensation expense in the same period as the employment that gives rise to the contribution.

Employee Leave Entitlement

Employee entitlement to annual leave is recognised when it accrues to employees. An accrual is made for the estimated liability for leave as a result of services rendered by employees up to the end of the reporting period.

m) Foreign Currency

Functional and presentation currency

Items included in the financial statements of the Home are measured using the currency of the primary economic environment in which the Home operates (“functional currency”). The financial statements of the Home are presented in Singapore dollar, which is the Home’s functional currency.

Transactions and balances

Transactions in foreign currencies are measured and recorded in Singapore dollar at the exchange rate in effect at the date of transactions. At the end of each reporting period, recorded foreign currency monetary items are adjusted to reflect the rate at the end of the reporting period. All realised and unrealised differences are taken to profit or loss.

n) Provisions

Provisions are recognised when the Home has a present obligation (legal or constructive) as a result of past events, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

o) Contingencies

A contingent liability is:-

- (a) a possible obligation that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Home; or
- (b) a present obligation that arises from past events but is not recognised because:
 - i) It is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
 - ii) The amount of the obligation cannot be measured with sufficient reliability.

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Home.

Contingent liabilities and assets are not recognised on the statement of financial position of the Home.

p) Leases

The Home assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

As lessee

The Home applies a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Home recognises lease liabilities representing the obligations to make lease payments and right-of-use assets representing the right to use the underlying leased assets.

Right-of-use assets

The Home recognises right-of-use asset at the commencement date of the lease (i.e. the date the underlying asset is available for use). Right-of-use asset are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the Home at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset. The right-of-use assets are also subject to impairment. The accounting policy for impairment is disclosed in Note 2(d).

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

p) **Leases (Continued)**

Lease liabilities

At the commencement date of the lease, the Home recognises lease liabilities measured at the present value of lease payments to be made over the lease term. The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the Home and payments of penalties for terminating the lease, if the lease term reflects the Home exercising the option for terminating the lease, if the lease term reflects the Home exercising the option to terminate. Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

3. PROPERTY, PLANT AND EQUIPMENT

	<u>Leasehold property</u> S\$	<u>Motor vehicles</u> S\$	<u>Computers</u> S\$	<u>Equipment</u> S\$	<u>Furniture and fittings</u> S\$	<u>Renovation</u> S\$	<u>Herbs and spice garden</u> S\$	<u>Total</u> S\$
<u>Cost</u>								
At 01.04.2020	8,220,293	201,622	153,006	737,897	392,546	2,925,618	44,783	12,675,765
Additions	-	-	6,447	79,931	18,419	23,166	-	127,963
Disposal	-	-	-	(5,190)	-	-	-	(5,190)
At 31.03.2021/01.04.2021	8,220,293	201,622	159,453	812,638	410,965	2,948,784	44,783	12,798,538
Additions	-	-	17,420	153,438	-	-	-	170,858
Disposal	-	-	-	(15,921)	-	-	-	(15,921)
At 31.03.2022	8,220,293	201,622	176,873	950,155	410,965	2,948,784	44,783	12,953,475
<u>Accumulated depreciation</u>								
At 01.04.2020	6,138,990	74,493	126,852	651,480	381,965	1,604,748	42,128	9,020,656
Charge for the year	274,010	20,162	24,141	44,729	7,935	206,429	2,123	579,529
Disposal	-	-	-	(5,190)	-	-	-	(5,190)
At 31.03.2021/01.04.2021	6,413,000	94,655	150,993	691,019	389,900	1,811,177	44,251	9,594,995
Charge for the year	274,010	20,162	8,824	57,186	5,991	181,259	532	547,964
Disposal	-	-	-	(15,921)	-	-	-	(15,921)
At 31.03.2022	6,687,010	114,817	159,817	732,284	395,891	1,992,436	44,783	10,127,038
<u>Net book value</u>								
At 31.03.2022	1,533,283	86,805	17,056	217,871	15,074	956,348	-	2,826,437
At 31.03.2021	1,807,293	106,967	8,460	121,619	21,065	1,137,607	532	3,203,543

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

4. OTHER INVESTMENT

	2022 S\$	2021 S\$
Quoted debt securities at amortised cost	-	253,452

The effective interest rate of the quoted debt security is 2.02% per annum.

The quoted debt securities have nominal value of S\$250,000 with coupon rate at 2.22% per annum and the investment bond was redeemed in November 2021.

5. RIGHT-OF-USE ASSETS

	Apartment flats S\$
Cost	
At 01.04.2020	-
Addition	93,970
At 31.03.2021/01.04.2021	93,970
Addition	100,680
At 31.03.2022	194,650
Accumulated Depreciation	
At 01.04.2020	-
Charge for the year	26,103
At 31.03.2021/01.04.2021	26,103
Charge for the year	46,985
At 31.03.2022	73,088
Net Book Value	
At 31.03.2022	121,562
At 31.03.2021	67,867

6. PROGRAMME FEES IN ARREARS

	2022 S\$	2021 S\$
Programme fees in arrears	84,065	99,066
Less: Allowance account for expected credit losses	(80,204)	(91,535)
	3,861	7,531

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

6. PROGRAMME FEES IN ARREARS (Continued)

	2022 S\$	2021 S\$
<u>Movements of allowance account for expected credit losses</u>		
Balance at beginning of year	91,535	82,080
Change for the year	14,976	16,545
Write-back during the year	(4,170)	(7,090)
Written off during the year	(22,137)	-
Balance at end of year	<u>80,204</u>	<u>91,535</u>

Programme fees receivables are generally on a 30 (2021: 30) days credit term. They are billed on a monthly basis and recognised at their original invoiced amounts which represent their fair value on initial recognition.

The Home does not charge any interest, unless otherwise stated. Programme fees in arrears include an amount of S\$1,186 (2021: S\$3,793) which is past due at the end of the reporting period but not impaired.

The table below is an aging analysis of programme fees in arrears as at the end of the reporting period:-

	Gross 2022 S\$	Allowance for credit losses 2022 S\$	Gross 2021 S\$	Allowance for credit losses 2021 S\$
Not past due	5,735	(3,060)	5,683	(1,945)
Past due: -				
- 1 to 30 days	3,938	(3,330)	3,068	(1,945)
- 31 to 60 days	2,440	(2,440)	2,395	(1,945)
- Over 60 days	71,952	(71,374)	87,920	(85,700)
	<u>78,330</u>	<u>(77,144)</u>	<u>93,383</u>	<u>(89,590)</u>
	<u>84,065</u>	<u>(80,204)</u>	<u>99,066</u>	<u>(91,535)</u>

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

7. GOVERNMENT GRANT RECEIVABLES / PAYABLES

	2022 S\$	2021 S\$
Government grant receivables:-		
- Agency for Integrated Care for Community Silver Trust	394,625	-
- Ministry of Social and Family Department	-	125,272
	<u>394,625</u>	<u>125,272</u>
Government grant payable:-		
- Ministry of Social and Family Department	<u>183,916</u>	<u>-</u>

Government grant receivable represents the CST matching donation grant receivables from Agency for Integrated Care.

Government grant payables represent over-funding of recurrent grant which is repayable to the Ministry of Social and Family Department.

8. CASH AND BANK BALANCES

	2022 S\$	2021 S\$
Cash in hand	5,009	10,902
Cash at bank	1,974,996	1,905,609
Fixed deposits	<u>11,221,412</u>	<u>9,903,200</u>
Cash and bank balances as disclosed in the statement of financial position	13,201,417	11,819,711
Less: Fixed deposits with maturity more than 3 months, at the end of the reporting period	<u>(11,221,412)</u>	<u>(9,903,200)</u>
Cash and cash equivalents as disclosed in the statement of cash flows	<u>1,980,005</u>	<u>1,916,511</u>

The fixed deposits are placed with reputable financial institutions for varying periods from 6 to 18 months (2021: 365 days to 18 months) depending on the immediate cash requirement of the Home and earn interest at rates ranging from 0.29% to 0.50% (2021: 0.40% to 1.30%) per annum.

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

9. TOTAL FUNDS

	1 April 2021	Receipts/ Income	(Expenses)/ (Utilisation)/ (Refund)	Net movements	31 March 2022
	S\$	S\$	S\$	S\$	S\$
<u>Unrestricted funds</u>					
Accumulated general fund	237,174	-	-	-	237,174
<u>Restricted funds</u>					
Accumulated general fund	10,620,609	5,617,944	(4,338,755)	1,279,189	11,899,798
Sinking fund	400,000	-	-	-	400,000
Deferred capital donation	3,103,384	-	(460,921)	(460,921)	2,642,463
Deferred capital grant- CST	31,130	-	(10,930)	(10,930)	20,200
Friends of Dixie Tan fund	307,095	5,550	(13,821)	(8,271)	298,824
Community Silver Trust #	333,002	394,625	(303,812)	90,813	423,815
	14,795,220	6,018,119	(5,128,239)	889,880	15,685,100
Total funds	15,032,394	6,018,119	(5,128,239)	889,880	15,922,274

	1 April 2020	Receipts	(Expenses)/ (Utilisation)/ (Refund)	Net movement	31 March 2021
	S\$	S\$	S\$	S\$	S\$
<u>Unrestricted funds</u>					
Accumulated general fund	237,174	-	-	-	237,174
<u>Restricted funds</u>					
Accumulated general fund	9,137,517	5,167,508	(3,684,416)	1,483,092	10,620,609
Sinking fund	400,000	-	-	-	400,000
Deferred capital donation	3,364,089	224,219	(484,924)	(260,705)	3,103,384
Deferred capital grant- CST	62,755	-	(31,625)	(31,625)	31,130
Friends of Dixie Tan fund	303,125	5,550	(1,580)	3,970	307,095
Community Silver Trust	(123,770)	575,869	(119,097)	456,772	333,002
	13,143,716	5,973,146	(4,321,642)	1,651,504	14,795,220
Total funds	13,380,890	5,973,146	(4,321,642)	1,651,504	15,032,394

Deferred Capital Donation

Deferred capital donation was set up for the purpose of funding the Home's leasehold property and equipment through donations received from donors who have specified the purposes of donations. The amount utilised for the financing of leasehold property and equipment are transferred to deferred capital donation and amortised over the useful lives of the related assets to match the relevant depreciation of these assets.

Depreciation of leasehold property and equipment is accounted for when the assets are available for use. Total depreciation of S\$483,211 (2021: S\$467,820) has been charged to profit or loss to match the relevant amount of amortisation released from the deferred capital donation account during the year.

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

9. TOTAL FUNDS (Continued)

Sinking Fund

The sinking fund is a designated fund set aside by the Home to finance major repair activities of the Home as and when necessary.

Friends of Dixie Tan Fund

The Friends of Dixie Tan Fund was set up by a group of donors in memory of Dr Dixie Tan (resident's late parent and former member of parliament) to help pay for the bills of the needy beneficiaries of the Home. In the previous financial year, in accordance with the donors' wishes, the Home had used S\$253,452 of the fund amount to purchase quoted debt securities (Note 4). It was intended to generate returns from the principal donated amount so as to increase the sustainability of the fund. The fund amount has been transferred to fixed deposit with a licensed bank during the year.

Community Silver Trust Fund

The Community Silver Trust Fund was set up by the government to enhance and expand the services of Social Service Organisations ("SSO's") in the intermediate and long-term care sectors. This fund is a dollar-for-dollar donation matching grant from the government to increase the capacity and capabilities of the Home by adding approved equipment and innovative projects and programmes. With effect since financial year 2014, eligible SSO's are allowed to utilise the CST matching grants for recurrent operating expenses, subject to a threshold that to be determined based on a maximum 40% of eligible donations received in the preceding financial year. The amount received will be amortised to profit or loss in the year the related expenditure is incurred.

	2022 S\$	2021 S\$
Balance at beginning of year	333,002	(123,770)
Add: Matching grant income	-	575,869
Matching grant receivable	394,625	-
	<u>727,627</u>	<u>452,099</u>
Less: Utilised during the year		
Operating expenditure	(127,439)	(119,097)
Matching donations	(157,850)	-
Refund of expired project	(18,523)	-
	<u>(303,812)</u>	<u>(119,097)</u>
Balance at end of year	<u>423,815</u>	<u>333,002</u>

BISHAN HOME FOR THE INTELLECTUALLY DISABLED
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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

10. LEASE LIABILITIES

The Home as a lessee

The Home has several lease contracts for the rental of apartment flats. The Home's obligations under these leases are secured by the lessor's title to the leased assets. The Home is restricted from assigning and subleasing its leased assets. The lease contracts contain options of extension of the lease term.

The Home also has leases of office premises and other events venue with lease terms of 12 months or less and, leases with low value assets. The Home applies the "short-term lease" and "lease of low-value assets" recognition exemptions of these leases.

a) Lease liabilities

The carrying amount of lease liabilities and the movements for both of the reporting periods are as below:-

	1 April 2021 S\$	Lease entered during the reporting period S\$	Cash flows S\$	<--- Non-cash changes ---> Accretion of interest S\$	31 March 2022 S\$
Lease liabilities:-					
- Current	30,918	34,138	-	-	65,056
- Non-current	38,032	66,542	(51,600)	4,563	57,537
	68,950	100,680	(51,600)	4,563	122,593

	1 April 2020 S\$	Lease entered during the reporting period S\$	Cash flows S\$	<--- Non-cash changes ---> Accretion of interest S\$	31 March 2021 S\$
Lease liabilities:-					
- Current	-	55,938	(28,000)	2,980	30,918
- Non-current	-	38,032	-	-	38,032
	-	93,970	(28,000)	2,980	68,950

(b) Lease expenses recognised in profit or loss

	2022 S\$	2021 S\$
Depreciation of right-of-use asset	46,985	26,103
Interest expense on lease liability	4,563	2,980
	51,548	29,083
<u>Add: Lease expenses not capitalised in lease liabilities</u>		
Expenses relating to short-term leases	18,000	18,000
Expenses relating to low-value assets	6,819	6,471
	24,819	24,471
Total lease expenses recognised in profit or loss	76,367	53,554

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

10. LEASE LIABILITIES (Continued)

The Home as a lessee (Continued)

(c) Total cash outflows

The Home had total cash outflows for leases of S\$76,419 (2021: S\$52,471) for the reporting period.

(d) The Home has included the extension options in the lease term as it is reasonably certain that the leases to be extended continuously to support the Home's operations.

11. OTHER PAYABLES

	2022 S\$	2021 S\$
Cash held for residents	82,692	82,493
Advance from residents for medical expenses	101,237	94,177
Advance for purchase of materials to be used by volunteers	6,559	6,559
Sundry creditors	41,037	49,616
	<u>231,525</u>	<u>232,845</u>

12. DEPOSITS RECEIVED

Residents' programme fee	66,110	66,460
Day activity centre - Clients' programme fee	14,720	14,720
	<u>80,830</u>	<u>81,180</u>

13. DONATIONS RECEIVED

Tax exempt donations	107,739	121,468
Non-tax exempt donations	58,644	39,231
	<u>166,383</u>	<u>160,699</u>

All donations have been collected at the reporting date.

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

14. INTEREST INCOME

	2022 S\$	2021 S\$
Bank interest	124	124
Fixed deposits	68,211	170,297
	<u>68,335</u>	<u>170,421</u>

15. OTHER GOVERNMENT GRANTS

Enabling employment credit	4,399	-
Jobs support scheme	25,294	321,163
Jobs growth Incentives	31,596	-
Special employment credit	8,046	13,470
Staff levy rebate	-	70,500
Wages credit scheme	19,971	32,210
	<u>89,306</u>	<u>437,343</u>

16. SUNDRY INCOME

Other government grant	10,000	2,000
Other income	28,423	31,518
Nurse escort fee	5,468	-
	<u>43,891</u>	<u>33,518</u>

17. TAXATION

The Home is registered as a charity under the Singapore Charities Act and is exempted from income tax under the provisions of the Singapore Income Tax Act 1947. No provision for taxation has been made in the Home's financial statements.

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

18. STAFF COSTS

	2022	2021
	S\$	S\$
<u>Charitable expenses</u>		
Salaries and wages	1,480,417	1,309,487
Bonuses	183,177	78,649
CPF contribution	114,994	100,396
Foreign worker levy	381,178	226,984
Recruitment fee	12,663	6,875
Training fee	9,953	8,682
Staff welfare	36,841	38,787
Uniform	287	338
Accommodation	26,357	33,161
	<u>2,245,867</u>	<u>1,803,359</u>
<u>Governance cost</u>		
Salaries and wages	488,052	424,961
Bonuses	93,001	45,290
CPF contribution	80,517	62,423
	<u>661,570</u>	<u>532,674</u>
Total staff costs	<u>2,907,437</u>	<u>2,336,033</u>

19. ANNUAL REMUNERATION OF KEY MANAGEMENT PERSONNEL

	2022	2021
	S\$	S\$
Key management personnel compensation:-		
- Salaries and bonuses	334,813	310,290
- CPF contribution	30,964	32,624
	<u>365,777</u>	<u>342,914</u>

Key management personnel (comprises Head of Home, matron and accountant) compensation for the year are included in staff costs (Note 18).

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19. ANNUAL REMUNERATION OF KEY MANAGEMENT PERSONNEL (Continued)

Number of key management personnel in remuneration bands: -

	<u>Total number of management staff</u>	
	2022	2021
- Above S\$150,000 to S\$200,000	1	-
- Above S\$100,000 to S\$150,000	1	1
- Above S\$50,000 to S\$100,000	1	2

No compensation was made to any member of the Board of Directors of the Home, as their appointments are honorary.

20. COMMITMENT

Commitment contracted for at the end of the reporting period but not recognised in the financial statements is as follows:-

	2022	2021
	S\$	S\$
Computer equipment	-	73,228
Equipment/Maintenance	60,000	-
	<u>60,000</u>	<u>73,228</u>

21. FINANCIAL RISK MANAGEMENT AND OBJECTIVES

The Home does not have written risk management policies and guidelines which set out its tolerance for risk and its general risk management philosophy. To mitigate any financial risk exposures or losses, the Home may adopt the appropriate measures including the use of other financial instruments as and when necessary.

Credit Risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Home. These arise principally from cash balances with banks, receivables and other financial assets. The maximum exposure to credit risk is the total of the fair value of the financial assets carried in the statement of financial position at the end of the reporting period.

Credit risk on cash balances with banks is limited as they are placed with reputable financial institutions licenced by the Monetary Authority of Singapore.

Financial assets measured at amortised cost are subject to the expected credit loss model under FRS109. Other than the impaired credit losses, the default risks are considered low and the expected credit losses, if any, are insignificant.

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

21. FINANCIAL RISK MANAGEMENT AND OBJECTIVES (Continued)

Foreign Currency Risk

The Home is not exposed to foreign currency risk as all of its transactions are denominated in Singapore dollar.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of the Home's financial instruments will fluctuate because of changes in market interest rates. The Home's interest rate exposure relates primarily to its investment portfolio in fixed deposits which carry fixed interest rates. At the end of the reporting period, the Home is not significantly exposed to interest rate risk.

Sensitivity analysis is not performed as the impact to the financial statements is insignificant.

Liquidity Risk

The Home monitors and maintains a level of cash and cash equivalents deemed adequate by the management to finance the Home's operations and mitigate the effect of any unexpected fluctuations in cash flows.

The table below summarises the maturity profile of the Home's financial liabilities at the end of the reporting period based on contractual undiscounted payments, including interest payments and excluding the impact of netting agreements:-

	2022			
	Carrying Amount S\$	Total Contractual Undiscounted Cash flow S\$	1 year or less S\$	Above 1 year but not more than 5 years S\$
Other payables	231,525	231,525	231,525	-
Accruals for operating expenses	182,756	182,756	182,756	-
Deposit received	80,830	80,830	80,830	-
Lease liabilities	122,593	129,200	69,600	59,600
	617,704	624,311	564,711	59,600

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

21. FINANCIAL RISK MANAGEMENT AND OBJECTIVES (Continued)

Liquidity Risk (Continued)

	2021			
	Carrying Amount S\$	Total Contractual Undiscounted Cash flow S\$	1 year or less S\$	Above 1 year but not more than 5 years S\$
Other payables	232,845	232,845	232,845	-
Accruals for operating expenses	172,198	172,198	172,198	-
Deposit received	81,180	81,180	81,180	-
Lease liabilities	68,950	72,800	33,600	39,200
	555,173	559,023	519,823	39,200

22. CAPITAL MANAGEMENT AND POLICIES

Capital management and reserve policy

The Home closely monitoring the amount of its reserve to ensure it is sufficient to support programmes and other charitable activities on an on-going basis. The Management constantly assesses its reserve adequately and explores ways to maximise existing resources.

The provision of reserves fund is to ensure the sustainability of the Home's programmes and continuity of services to its beneficiaries in the situation of contingency may it incurs operating deficit in future.

The management uses total accumulated general fund to finance its activities however excluded other restricted and designated funds as they are specifically funded. The Home's reserve ratio, which is calculated using accumulated general funds over the total annual operating expenditure at the end of the reporting period is shown below:-

	2022 S\$	2021 S\$
Accumulated general fund	12,136,972	10,857,783
Annual operating expenditure	4,338,755	3,684,416
Reserve Ratio	2.80 : 1	2.95 : 1

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

22. CAPITAL MANAGEMENT AND POLICIES (Continued)

Capital management and reserve policy (Continued)

The Home's policy is aim to build its reserves to at least one time of its total annual operating expenditure. This conservative policy is necessitated by the need to provide a buffer in the face of anticipated fall in revenue against likely cost increases due to inflationary and/or market pressures. Incoming resources is expected to decline within the next few years as the Home is currently operating at virtually full resident capacity and increasing inability/difficulty in collecting programme fees from ageing parents. 96% (2021: 96%) of the Home's residents are aged 40 years and above. The Board reviews the amount of reserves annually that are required to ensure that they are adequately to fulfill the Home's continuing obligations.

Drawdown on reserves is strictly subject to the approval by the Board of Directors.

The Home reduced its reserve target from three times over total annual operating expenditure than one time as the majority of its funds are restricted to specific programs; unrestricted reserves are only derived from donations given for general use.

Conflict of interest policy

All Board members are required to read and understand the conflict of interest policy in place and make full disclosure of interests, relationships and holding that could potentially result in conflict of interests upon appointment or election of the Board members. When a conflict of interest situation arises, the members will need to declare their potential and real conflict of interests.

23. CATEGORIES OF FINANCIAL INSTRUMENTS

The following table sets out the Home's financial assets and financial liabilities as at the end of the reporting period:-

	2022 S\$	2021 S\$
<u>Financial Assets</u>		
At amortised cost:-		
Quoted debt securities	-	253,452
Programme fees in arrears	3,861	7,531
Other receivables and deposits	21,587	19,553
Government grant receivables	394,625	125,272
Cash and bank balances	13,201,417	11,819,711
Total financial assets	<u>13,621,490</u>	<u>12,225,519</u>
<u>Financial Liabilities</u>		
At amortised cost: -		
Accruals and other payables	598,197	405,043
Deposits received	80,830	81,180
Lease liabilities	122,593	68,950
Total financial liabilities	<u>801,620</u>	<u>555,173</u>

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NOTES TO THE FINANCIAL STATEMENTS – 31 MARCH 2022

24. FAIR VALUE

The carrying amounts of financial assets and financial liabilities are recorded in the financial statements at their approximate fair values, determined in accordance with the accounting policies disclosed in Note 2 to the financial statements.

25. NEW OR REVISED ACCOUNTING STANDARDS AND INTERPRETATIONS

Certain new accounting standards, amendments and interpretations to existing standards have been published that are mandatory for accounting periods beginning on or after 1 April 2022. The Home does not expect that adoptions of these accounting standards or interpretations will have a material impact on the Home's financial statements.

26. AUTHORISATION OF FINANCIAL STATEMENTS

The Board of Directors of the Home approved and authorised these financial statements for issue on 16 September 2022.